



# Freedom Light Productions

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[www.freedomlightonline.com](http://www.freedomlightonline.com)

Date: \_\_\_\_\_ E-mail: \_\_\_\_\_

Contact name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: Home \_\_\_\_\_ Work \_\_\_\_\_ Cell \_\_\_\_\_

Referred by: \_\_\_\_\_

Purpose of video:

\_\_\_\_\_ Promote (eg. businesses, colleges & universities, churches, civic organizations)

\_\_\_\_\_ Present (eg. instruction, visual aids, employee training)

\_\_\_\_\_ Preserve a memory (eg. sporting events, plays, concerts, pageants, church activities, community happenings)

What people, places, or events need to be filmed? \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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Please list any specific details of those locations that you wanted included. \_\_\_\_\_

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List any people who need to be interviewed for this project. \_\_\_\_\_

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Who will do the interviewing? \_\_\_\_\_

Does this project require a voice-over? \_\_\_\_\_ Yes \_\_\_\_\_ No

If yes, you must attach the script to this questionnaire. **This is very important! We cannot proceed with filming until we have your script.**

Do you prefer a male or female voice for your voice-over?

\_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_ No preference

Do you want background music on this project? (Background music is chosen at the editor's discretion, based on the content and purpose of the project.)

\_\_\_\_\_ Yes \_\_\_\_\_ No

Give a brief overview of the project's content: \_\_\_\_\_

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What titles, subheadings, etc. are necessary? \_\_\_\_\_

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Are you providing any of the following for inclusion in the project?

\_\_\_\_ Photos \_\_\_\_ Provided video footage \_\_\_\_ Other: \_\_\_\_\_

If so, please explain how they are to be used. \_\_\_\_\_

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Please list any special instructions or restrictions you have for this project. \_\_\_\_\_

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\_\_\_\_\_

\_\_\_\_\_

Projected video length: \_\_\_\_\_ Needed by: \_\_\_\_\_

Do you prefer \_\_\_\_\_ fullscreen or \_\_\_\_\_ widescreen format?

Number of extra copies needed: \_\_\_\_\_

\*\*\*\*\***Office use only**\*\*\*\*\*

Cost estimate (including package, special services, & extra copies): \_\_\_\_\_

Deposit (nonrefundable, \$250 minimum): \_\_\_\_\_ Rec'd \_\_\_\_\_ Ck. # \_\_\_\_\_ Rct. \_\_\_\_\_

Balance due (date: \_\_\_\_\_): \_\_\_\_\_ Rec'd \_\_\_\_\_ Ck. # \_\_\_\_\_ Rct. \_\_\_\_\_

Estimated ready date: \_\_\_\_\_ Date completed: \_\_\_\_\_

Date viewed: \_\_\_\_\_

Videos to be: \_\_\_\_\_ picked up \_\_\_\_\_ shipped (to \_\_\_\_\_)

Adjustments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Approved: \_\_\_\_\_ Date: \_\_\_\_\_

Picked up/Shipped: \_\_\_\_\_ Date: \_\_\_\_\_